

7:00 pm

January 25, 2017

**619th MEETING OF THE  
HORSESHOE BEND CITY COUNCIL**

Mayor Goff called the meeting to order with Councilpersons Cooper, Green and Riley present. Also present, City Clerk Gina Elmer and Attorney Tony Pantera.

Pledge of Allegiance

Councilwoman Cooper made a **motion** to approve the agenda. Mayor Goff requested that Acacia Fisher's appointment to Council be made before new business was conducted. Councilwoman Green **seconded**. All ayes. **Motion carried**.

Councilwoman Green made a **motion** to approve the previous minutes for the January 6, 2017 meeting. Councilman Riley **seconded**. All ayes. **Motion carried**.

Councilwoman Cooper made a **motion** to approve and pay the City's bills. Councilman Riley **seconded**. All ayes. **Motion carried**.

Mayor Goff said he had talked to each of the applicants and decided Acacia Fisher was the applicant best suited for the seat as Councilmember. Councilwoman Cooper made a **motion** pursuant to IC50-704 to appoint Acacia Fisher as a City Councilmember. Councilwoman Green **seconded**. All ayes. **Motion carried**. Acacia Fisher recited the oath of office as read by Mayor Goff.

**Public Hearing:**

Open Hearing 7:05 pm.

Terri Lawson, City Treasurer, read into record a financial report concerning the water and sewer

Amy Woodruff, City Engineer, read into record a comparison sheet she had prepared. The comparisons were the water/sewer rates of other cities in our area with about the same population. Jon Dufresne wanted the phrase water/sewer hookup fees defined. Amy explains that the water/sewer hookup fees are essentially an equity buy in that is calculated by the number of EDUs (Equivalent Dwelling Unit) the plant can support and the number of users. There was discussion about buying into the system and connection fees. Amy explained that rates are figured as a proportional share of the value of the plant. Jon Dufresne also wanted to know why lots with established meter pits required the fees and feels it needs to be explained more.

**Public Testimony:**

No one signed up for public testimony.

Closed Hearing 7:26 pm.

**Deliberation:**

Councilwoman Cooper suggests that we clarify the language within the ordinance. Tony Pantera will work with Amy to come up with a better definition of the hookup fees and clarification.

### New Business:

- Appoint the City staff:  
Mayor Goff recommended that Gina Elmer be reappointed as City Clerk. Councilwoman Cooper made a **motion** to reappoint Gina Elmer as City Clerk. Councilwoman Green **seconded**. All ayes. **Motion carried**.  
Mayor Goff recommended that Terri Lawson be reappointed as Treasurer. Councilman Riley made a **motion** to reappoint Terri Lawson as Treasurer. Councilwoman Cooper **seconded**. All ayes. **Motion carried**.  
Mayor Goff recommended that the Public Works Staff be reappointed. Councilwoman Cooper made a **motion** to reappoint Michele Brothers and Josiah Catherman as the Public Works Staff. Councilwoman Green **seconded**. All ayes. **Motion carried**.  
Mayor Goff recommended that Amy Woodruff be reappointed as City Engineer. Councilman Riley made a **motion** to reappoint Amy Woodruff, Civil Dynamics as the City Engineer. Councilwoman Cooper **seconded**. All ayes. **Motion carried**.  
Mayor Goff recommended that Tony Pantera be reappointed as the City Attorney. Councilwoman Cooper made a **motion** to reappoint Tony Pantera, MSBT Law as the City Attorney. Councilman Riley **seconded**. All ayes. **Motion carried**.
- EMS- Spring Conference:  
There are three EMT's that have shown interest in attending the Spring Conference in Grangeville March 3, 2017 and March 4, 2017. Councilwoman Cooper made a **motion** for the EMTs to attend the Spring Conference in Grangeville with the City paying for no more than four. Councilman Green **seconded**. All ayes. **Motion carried**.  
Council came out of executive session at 7:07pm.

### Department Updates:

- EMS:  
Judith Hutton, EMS Director, states that the ambulance needs new struts but they had to order the parts. The ambulance is still in service during this time since this problem is only causing a shimmy in the front end. She does not expect any expense as the ambulance is still under warranty. Judith tells the Council about the new State online training initiative that should be up and running in about a month. The annual State inspection of the ambulance is scheduled for February 17, 2017.
- Public Works:  
Michele Brothers says that they have had a very busy month working on the roads and snow removal. They have only had to make 1.4 million gallons of water this month. They have been busting ice daily on the clarifier. They also put in pumps to circulate the water to try and prevent some freezing. They had to fix a couple of broken service lines. Jobie shoveled snow off the roofs of the outbuildings, water plant and fire station. Jobie has put in to test for his level one water certification. Dobson Gravel was hired to remove snow off of the roads and clear the vision triangles at intersections. Pipeline was also hired to

vacuum out the drains on N Riverside Dr. There was question of the procedure of hiring for snow removal. Jobie stated that there are unprecedented circumstances which made it necessary to have other people help them. He stated that if the cost is not over \$30,000 the City does not have to do a bid process.

- **City Engineer:**  
Amy Woodruff says that there have been very few engineering tasks this month. She is working with DEQ and MPDES on the ongoing low PH levels to acquire our permit renewal. They are looking into removing the covers and replace them with a different product. She is also working on the easements for water/sewer with ITD and talking about lighting on the new bridge. As soon as the snow melts they will start the engineering to repair Madison Ave.
- **City Attorney:**  
Tony Pantera will bring in his intern to have the zoning ordinance looked at and work on updating it. Tony is still working on the EMS Policy updates.

**Public Comments:**

- Jon Dufresne feels that the City should try to negotiate with ITD for lighting on the new bridge since ITD wants easement on the City property.

**Councilwoman Green** made a **motion** to enter into executive session pursuant to IC 74-206 1(B) at 8:00 pm. **Councilman Riley seconded. Rollcall: Councilwoman Cooper-aye, Councilman Riley-aye, Councilwoman Fisher-aye, Councilwoman Green-aye. Motion carried.**

Council came out of executive session 8:11pm.

Meeting Adjourned 8:12 pm.

**ATTEST:** \_\_\_\_\_  
**City Clerk**

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**Mayor**